

RICHARD L. RICE SCHOOL



STUDENT/
PARENT
HANDBOOK
2020 - 2021

EVESHAM TOWNSHIP SCHOOL DISTRICT MISSION STATEMENT

The mission of the Evesham Township School District is to promote excellence in an environment that engages students in meaningful learning experiences. In partnership with students, dedicated staff, families, and community, the district provides a strong educational foundation that will empower our students to:

- Achieve their unique potential
- Embrace self-directed, life-long learning
- Develop the skills necessary for appropriate risk-taking and responsible decision-making
- Respect themselves and others
- Problem-solve individually and collaboratively
- Become contributing members of a diverse, global society

RICHARD L. RICE SCHOOL MISSION

The Richard L. Rice School is a community of learners working together in an environment where children feel safe, nurtured and challenged to meet their academic potential. We are dedicated to creating lifelong enthusiasm for learning, fostering social and emotional growth, and encouraging physical wellness. Through mutual respect and tolerance, the Rice family celebrates individuality and promotes culturally aware world citizens.

**RICHARD L. RICE HANDBOOK
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2020-2021**

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DISTRICT PERSONNEL

Superintendent of Schools	Dr. Justin Smith
Director of Curriculum & Instruction	Ms. Danielle Magulick
Business Administrator/Board Secretary	Mr. John Recchinti
Director of Personnel	Mr. Richard Dantine
Curriculum & Special Education Supervisor	Dr. Jennifer Bland
Curriculum Supervisor	Mrs. Robin Collins
Curriculum Supervisor	Ms. Mindy Kaufer
Supervisor of Special Services	Mrs. Nicole Espenberg
<u>Child Study Team</u>	
Learning Consultant	Mrs. Amy Nicholls
Psychologist	Mrs. Allyson Feld
Social Worker	Mrs. Melissa Zucker
Transportation Coordinator	Mrs. Barbara Olt
Facilities Manager	Mr. Thomas Donahue
Educational Technology Coordinator	Mr. Frank Summers
Cafeteria Supervisor	Mrs. Patricia Gould
Evesham Child Care (ECC) Director	Mrs. Leah Anne Perlmutter
Marlton Middle School Principal	Mr. Gary Hoffman
Marlton Middle School Vice-Principals	Mrs. Joy Williams – Yellow House
	Mr. Joseph Donnelly – Blue House
DeMasi Middle School Principal	Mrs. Irene Romanelli
DeMasi Middle School Vice-Principals	Mr. Patrick Bree – Red House
	Mr. Gaeton Lucibello – Green House
Beeler School Principal	Mrs. Colleen Schroeder
Jaggard School Principal	Mr. Michael Mongan
Marlton Elementary School Principal	Mr. Julio Feldman
Rice School Principal	Mrs. Tami Aronow / Mrs. Kelly Camm
Van Zant School Principal	Mr. Nick DiBlasi

EVESHAM TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

OFFICERS

President – Joseph Fisicaro, Jr.
Vice President – Trish Everhart

MEMBERS

Elaine Barbagiovanni	Aneesh Kanthan
Joseph Fisicaro Jr.	Janis Knoll
Trish Everhart	Jeff Lanzilotta
Melissa Fleming	Dennis Mehigan
Lea Ryan	

MEETING DATES

9/24/20 (Thursday)	DeMasi Middle School, 199 Evesboro-Medford Road, Marlton, NJ
10/22/20 (Thursday)	DeMasi Middle School, 199 Evesboro-Medford Road, Marlton, NJ
11/19/20 (Thursday)	DeMasi Middle School, 199 Evesboro-Medford Road, Marlton, NJ
12/17/20 (Thursday)	DeMasi Middle School, 199 Evesboro-Medford Road, Marlton, NJ
1/7/21 (Thursday)	Meland Administration Building, 25 S. Maple Avenue, Marlton, NJ

All Board meetings are generally held on the fourth Thursday of each month with exceptions. In July, there is no meeting scheduled.

Public notice of these meetings will be placed in the *Burlington County Times*, *The Central Record*, and *the Courier Post*. Meetings begin at 6:30 p.m. with an Executive Session that is closed to the public. The meeting will reconvene at 7:00 p.m. during which public input is permitted and encouraged. The January 7, 2021 Reorganization meeting will start at 7:00 PM and there will be no Executive Session.

Meeting dates, times and locations are subject to change.

Please check the website for future dates or changes: www.evesham.k12.nj.us.

EVESHAM TOWNSHIP SCHOOL DISTRICT SCHOOL CALENDAR 2020-2021

A = Cohort A day

B = Cohort B day

R = Remote Learning Wednesday

School Closing # 657

SEPTEMBER 2020						
S	M	T	W	T	F	S
		4	5	6	7	8
6	7	8A	9A	10B	11B	12
13	14A	15A	16R	17B	18B	19
20	21A	22A	23R	24B	25B	26
27	28	29A	30A			

OCTOBER 2020						
S	M	T	W	T	F	S
				1B	2B	3
4	5A	6A	7R	8B	9B	10
11	12	13A	14A	15B	16B	17
18	19A	20A	21R	22B	23B	24
25	26A	27A	28R	29B	30B	31

NOVEMBER 2020						
S	M	T	W	T	F	S
1	(2)A	3	(4)B	5	6	7
8	9A	10A	11R	12B	13B	14
15	16A	17A	18R	19B	20B	21
22	23A	24B	(25)R	26	27	28
29	30A					

DECEMBER 2020						
S	M	T	W	T	F	S
		1A	2R	3B	4B	5
6	7A	8A	9R	10B	11B	12
13	14A	15A	16R	17B	18B	19
20	21A	22B	(23)R	24	25	26
27	28	29	30	31		

JANUARY 2021						
S	M	T	W	T	F	S
					1	2
3	4A	5A	6R	7B	8B	9
10	11A	12A	13R	14B	15B	16
17	18	19A	20A	21B	22B	23
24	25A	26A	27R	28B	29B	30
31						

Student/Teacher Days in Session

	Student Days	Teacher Days
September	16	19
October	21	22
November	16	17
December	17	17
January	19	19
February	18	19
March	23	23
April	16	16
May	20	20
June	14	14
Total	180	186

SEPTEMBER

- 1-3 Tue-Thu - Teachers Return for In-Service (Schools Closed for Students)
- 7 Mon - Labor Day (Schools Closed)
- 8 Tue - First Student Day
- 16,23 Wed - Remote Learning Day for All Students
- 28 Mon - Yom Kippur (Schools Closed)

OCTOBER

- 7,21,28 Wed - Remote Learning Day for All Students
- 12 Mon - Teacher In-Service (Schools Closed for Students)

NOVEMBER

- 2 Mon - Parent/Teacher Night Conferences (Early Dismissal)
- 3 Tue - Parent/Teacher Conferences (Election Day) (Schools Closed for Students)
- 4 Wed - Parent/Teacher Conferences (Early Dismissal)
- 5-6 Thu-Fri - NJEA Convention (Schools Closed)
- 11,18 Wed - Remote Learning Day for All Students
- 25 Wed - Remote Learning Day for All Students (Early Dismissal)
- 26-27 Thu-Fri - Thanksgiving Recess (Schools Closed)

DECEMBER

- 2,9,16,23 Wed - Remote Learning Day for All Students
- 24-31 Thu-Thu - Winter Recess (Schools Closed)

JANUARY

- 1 Fri - Winter Recess (Schools Closed)
- 4 Mon - Winter Recess Ends (Schools Open)
- 6,13,27 Wed - Remote Learning Day for All Students
- 18 Mon - Dr. Martin Luther King Day (Schools Closed)

FEBRUARY

- 3,24 Wed - Remote Learning Day for All Students
- 12 Fri - Teacher In-Service (Schools Closed for Students)
- 15 Mon - Presidents' Day (Schools Closed)

MARCH

- 3,10,24 Wed - Remote Learning Day for All Students
- 9, 11 Tue-Fri - Parent/Teacher Conferences (Early Dismissal)

APRIL

- 2-9 Fri-Fri - Spring Recess (Schools Closed)
- 12 Mon - Spring Recess Ends (Schools Open)
- 14,28 Wed - Remote Learning Day for All Students

MAY

- 12,26 Wed - Remote Learning Day for All Students
- 31 Tue - Memorial Day (Schools Closed)

JUNE

- 9,16 Wed - Remote Learning Day for All Students
- 15,16,18 Wed-Fri - Student Early Dismissal
- 18 Fri - Last Student Day (Student Early Dismissal)

www.evesham.k12.nj.us

FEBRUARY 2021						
S	M	T	W	T	F	S
	1A	2A	3R	4B	5B	6
7	8A	9A	10B	11B	12	13
14	15	16A	17A	18B	19B	20
21	22A	23A	24R	25B	26B	27
28						

MARCH 2021						
S	M	T	W	T	F	S
	1A	2A	3R	4B	5B	6
7	8A	(9)A	10R	(11)B	12B	13
14	15A	16A	17A	18B	19B	20
21	22A	23A	24R	25B	26B	27
28	29A	30A	31B			

APRIL 2021						
S	M	T	W	T	F	S
				1B	2	3
4	5	6	7	8	9	10
11	12A	13A	14R	15B	16B	17
18	19A	20A	21B	22B	23B	24
25	26A	27A	28R	29B	30B	

MAY 2021						
S	M	T	W	T	F	S
						1
2	3A	4A	5A	6B	7B	8
9	10A	11A	12R	13B	14B	15
16	17A	18A	19B	20B	21B	22
23	24A	25A	26R	27B	28B	29
30	31					

JUNE 2021						
S	M	T	W	T	F	S
		1A	2A	3B	4B	5
6	7A	8A	9R	10B	11B	12
13	14A	15(A)	(16)R	17B	(18)B	19
20	21	22	23	24	25	26
27	28	29	30			

Emergency/Snow Make-up Days

(Subject to change pending need for additional emergency/snow closings)

1. Monday, June 21, 2021
1. Tuesday, June 22, 2021
2. Wednesday, June 23, 2021
3. Thursday, June 24, 2021
4. Friday, June 25, 2021

The Board of Education reserves the right to adjust this calendar.

Board Approval:
11.19.20

Key:

- Strikethrough = Schools Closed for Students Only
- Grey Fill = Schools Closed for Students and Teachers
- () = Early Dismissal - Students
- Underline = Student Two-Hour Delayed Opening

**RICHARD L. RICE ELEMENTARY SCHOOL
PERSONNEL DIRECTORY**

OFFICE

Principal	Mrs. Tami Aronow / Mrs. Kelly Camm (effective Feb. 1, 2021)
Guidance Counselor	Mrs. Stacey Donnelly
School Nurse	Mrs. Theresa Patouhas
Secretary	Mrs. Kathy Morlino
Clerk Typist	Mrs. Jennifer Dreby

GRADE

TEACHER

ROOM

Preschool Teacher	Mrs. Amy Corbett	141
Preschool Aide	Mrs. Sue Beck	
Preschool Aide	Mrs. Patricia DeCarlo	
Preschool Aide	Mrs. Geeta Seth	
Preschool Aide	Ms. Caitlin Marchlowitz	
Preschool Teacher	Mrs. Melissa Callahan	142
Preschool Aide	Mrs. Tina Capone	
Preschool Aide	Mrs. Cheryl Gallagher	
Preschool Teacher	Mrs. Amber Hasan	143
Preschool Aide	Mrs. Dawn Gervasi	
Preschool Aide	Mrs. Corinne Halabura	
Preschool Aide (PM)	Mrs. Nancy Moriarty	
Preschool Teacher	Mrs. Kristen Logan	144
Preschool Aide	Mrs. Patricia Kressley	
Preschool Aide	Mrs. Michele Allen	
Preschool Teacher	Mrs. Catherine Kilvington	145
Preschool Aide	Mrs. Kathy Morton	
Preschool Aide	Mrs. Lisa Zink	
Preschool Teacher	Mrs. Caitlin Urzi	146
	Ms. Elizabeth Alper (effective Jan. 4, 2021)	
Preschool Aide	Mrs. Cecilia Ghegan	
Preschool Aide	Mrs. Kathy Jaconetti	
Preschool Teacher	Mrs. Jennifer Lang	151
Preschool Aide	Mrs. Linda Smith	
Preschool Aide	Mrs. Cynthia Curry	
Preschool Teacher	Mrs. Amy Zambotti	152

Preschool Aide	Ms. Nancy Clifford	
Preschool Aide	Mrs. Denise Lewis	
Preschool Aide	Mrs. Carol Rosati	
Preschool Aide	Mrs. Katie Weiss	
Preschool Floating Aide	Mrs. Kim Visconti (AM)	
MD Kindergarten	Mrs. Christina Fennimore	113
MDK Aide	Mrs. Cathy Swanson	113
MDK Aide	Mrs. Linda Wiktorski	113
MDK Aide	Mrs. Rebecca Bomgardner	113
Half Day Kindergarten	Mrs. Jacqueline Fleming	114
Half Day Kindergarten	Mrs. Doris Pulone	157
Full Day Kindergarten	Mrs. Missy DiSibio	115
Kindergarten Aide	Mrs. Jill Mellios	114, 115
1st	Mrs. Marie Rispo	135
1st	Mrs. Amy Auerbach	136
1st	Mrs. Amanda Preston	137
1st	Mrs. Nicole Cruice	138
1st	Ms. Brittany Trembula	159
Classroom Aide	Mrs. Donna Peckis	138
Classroom Aide	Mrs. Paula Smith	138
2nd	Mrs. Christina Ashton	161
2nd	Mrs. Erica Cooke	162
2nd	Ms. Patricia Hafner	163
2nd	Mrs. Maureen Clements	164
Classroom Aide	Mrs. Julie Sassani	162
Classroom Aide	Mrs. Brenda Budzyn	163
3rd	Mrs. Gretchen Lutz	165
3rd	Mrs. Jennifer Winters	166
3rd	Mrs. Nicole Mandry	167
3rd	Ms. Lauren Zerillo	168
4th	Mrs. Laura Conerly	124
4th	Ms. Tiffany Geiger	125
4th	Mrs. Holly Miller	126
4th	Mrs. Lori Koch	127
5th	Mrs. Lindsay McLeod	120
5 th	Ms. Erika Wyzykiewicz	121
5th	Ms. Stephanie Duthie	122
Classroom Aide	Mrs. Tahirah Wrights	121

Resource Center

Resource Teacher	Ms. Katelyn Barok	134
Resource Teacher	Mrs. Maria Haraschak	160
Resource Teacher	Mrs. Robin Forcier	160
Resource Teacher & Intervention Specialist	Mrs. Kerstin Dolan	134
Resource Teacher	Ms. Abby Kaeser	129
Resource Teacher	Mrs. Elizabeth Hopkins	123
Resource Aide	Mrs. Rae Witherel	130
Resource Aide	Mrs. Audrey Gillin	130

Related Arts & Specialists

Media Specialist	Mrs. Janis Urban	110, 111 (office)
Computer Teacher	Mrs. Jennifer Weres	116
World Language Teacher.	Mrs. Laura Lutz	129
Reading Specialist	Mrs. Tina Jenkins-Plummer	133
Reading Recovery	Mrs. Doris Pulone	157
Physical Education	Mr. Roger Houghkirk	173, 172 (office)
Strings	Mr. Mike Schafle	177
Band	Mr. Rob Fox	177
Music	Mrs. Marisa Corry	178
Art	Mrs. Stephanie Chiappetta	180
Tier III (Gifted & Talented)	Ms. Lisa DiGangi	107

Therapists

Speech Therapist	Mrs. Lisa Bisti	112
Speech Therapist	Mrs. Heather Theriault	147
Speech Therapist	Mrs. Jennifer Drucis	149
Speech Therapist	Mrs. Jill Flynn	150
Physical Therapist	Mrs. Karen Preston	148
Physical Therapist	Ms. Katy Mongon	148
Occupational Therapist	Mrs. Carolyn Quigg	137
Occupational Therapist	Mrs. Kaitlyn Humble	137
Occupational Therapist	Mrs. Marquel Hanzok	137

Supplemental Instruction

Teaching Assistant	Mrs. Jenifer Swarbrick	130
Teaching Assistant	Mrs. Terriann Weisenberg	157

Child Study Team

Learning Consultant	Mrs. Amy Nicholls	131
School Psychologist	Mrs. Allyson Feld	131
School Social Worker	Mrs. Melissa Zucker	131

Kitchen

Mrs. Holly Cordero, Mrs. Linda Klemm, Mrs. Laura Simone

Bus/Lunch Aides

Mrs. Diane Albrecht, Mrs. Susan Tubertini, Mrs. Linda Kennish
Mrs. Paula Smith, Mrs. Barbara O'Neill, Mrs. Gerri Iacovelli

Custodial Staff

Mr. Dee Brown, Head Custodian

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Mr. Kevin Benedict, Mr. Michael Craythorn, Mr. Sean Conklin, and Mr. David Higbee

SCHOOL HOURS

For safety and supervision reasons, it is requested that students not arrive at school prior to 8:50 AM.

FULL DAY SCHEDULE:

Grades 1-5, Full Day Kindergarten	9:01 AM - 3:25 PM
Preschool and K-AM	9:01 AM -11:37 AM
Preschool and K-PM	12:49 PM - 3:25 PM

HALF DAY SCHEDULE:

Full Day Kindergarten Classes & Grades 1-5 (No lunch is served.)	9:01 AM - 1:05 PM
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SNOW CLOSINGS



If Evesham Township School District is closed due to inclement weather, the school closing number (657) will be broadcast over the major radio stations. Check the district web site, www.evesham.k12.nj.us, Lenape channel 19 or listen to KYW Radio 1060 for updated information on delayed openings (2 hours) or closings. *Please do not call the school or police.* If, for some reason, a parent is confused as to whether or not the school will be open, then that parent should contact one of his/her child's room parents. Room parents will NOT call the home of each child if school is canceled before our regular starting time.

An "emergency closing" is defined as any school closing that occurs after school has begun, and the students are going to be sent home early. This would be an extremely rare occurrence. If there is an emergency closing, then - and only then - will we try to call every parent.

We know that not all parents can be reached during the emergency closing. Therefore, we recommend that each child be given instructions by his/her parents as to what the child should do if he/she arrives home and finds parents are not at home. In many instances, children are instructed to go to a neighbor's home but, of course, this is a parental decision.

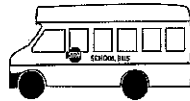
TRANSPORTATION

Busing is provided for all students except those living in Oak Hollow and the Four Crown Royal area. A crossing guard will be stationed in front of the school to assist students who are walking or biking. Please be sure you cross at the crosswalk. Under no circumstances should students walk or bike through private property, go near the retention basins, or walk along the parkway where no sidewalks exist. Students must be attentive to safety concerns and cooperative for the crossing guard. Walkers/bikers should plan to arrive at school between 8:50 AND 9:00 AM. There is no supervision before that time.

BUS LANE

The one-way drive in front of the building is for buses only. Please do not park in that area at any time. Parking is available in the main lot (near the gym). Please do not park on the grass near the lot by the kindergarten playground.

BUS PROCEDURES



Students are assigned to buses by the district Transportation Department. This department also establishes bus routes and specific bus stops. There are legal limits for the number of students allowed on each bus, and bus assignments and/or routes are sometimes altered during the school year in order to stay within the limits. **For this reason, NO CHILD is allowed to ride any bus other than his/her assigned bus without specific approval from the Transportation Coordinator.** If parents have a legitimate reason (play dates are not considered a reason) why their child may need to ride a different bus, they should contact the Transportation Coordinator at least 24 hours in advance at 988-0568 extension 5700. Walkers are never permitted to ride the bus unless unusual circumstances prevail.

When students have after school clubs/activities, a late bus is provided for bus students. Students board late buses at 4:10 PM. When there are young children on the late bus, buses may be delayed briefly as drivers will take extra time to be sure that each student is on the proper bus before leaving. Bus stops for late buses are often different from the regular bus stops. Students must get a bus pass in order to take the late bus.

BICYCLES

The same rules of safety apply to anyone riding a bike to or from school. Bicycles must be walked across the road in the presence of the crossing guard. Bicycles must be walked to and from the rack provided in front of the property and may not be ridden on the school sidewalks. Bikers are responsible for locking their bicycles to the rack. We cannot accept responsibility for lost or stolen bicycles. By law, helmets must be worn by all bikers.

STUDENT PICK UP / DROP OFF

At dismissal, bus students will exit through the main doors and the doors near the kindergarten wing. Walkers and those being picked up will exit through the library. It is very important that you accompany your child from the sidewalk to your parked vehicle – please do not just signal for them to run to you through the parking lot.

We offer two options for those who drive children to school. Please review these options so you can select the one that will best serve your needs and the needs of your child(ren).

Option #1

Park your vehicle in the parking lot and escort your child(ren) to the school. Please do not leave your vehicle running. Park only in actual parking spaces, and use the designated crosswalk. This is the best option for those who prefer to watch their children enter the building.

Option #2

Pull your vehicle into the drop off line that will be set up at the curb. Cones and chains will mark the area. Once you enter this line, pull all the way up to the car in front of you. Students exit vehicles curbside, and vehicles then continue to move ahead to exit the line. You will only be able to exit the line once vehicles ahead of you have exited. Bus aides will be available to monitor students as they walk to the building.

Please note: No one will be permitted to exit a vehicle from the driver's side. The line will continue to move ahead once students exit the vehicles. If your child will need assistance exiting the vehicle or if you prefer to watch your child enter the building, please use Option #1.

A note regarding any change in your child's dismissal routine is important. Instruct your child to hand in the note to the teacher first thing in the morning so that we are not trying to make arrangements during the busy dismissal. If an emergency necessitates that you make a phone call to tell us of the change in plans, PLEASE TRY TO CALL BEFORE 2:45 PM.

If early dismissal (before the end of the school day), sign your child out in the office.

If you are picking your child up at dismissal and it is not a regular occurrence, sign your child out in the office.

******THIS ALSO APPLIES FOR THOSE PICKING UP FOR CCD – if one person is picking up several children, we need to have that permission in writing from every parent.**

BUS STUDENTS' CONDUCT

Bus conduct may be monitored by use of video equipment.

For those students who ride a bus to and from school, the following is the district adopted assertive discipline procedure:

BUS RULES:

1. Stay in your seat and wear your seat belt.
2. Eating and drinking are not permitted on the bus.
3. Use appropriate language.
4. Keep head, hands, feet and objects to yourself and inside the bus.
5. Keep voices at an appropriate noise level.

CONSEQUENCES:

1st Violation - Verbal Warning

2nd Violation - Verbal Warning (Elementary Level Only)

3rd Violation - Disciplinary Referral given to the Principal. Seat may be reassigned to the front of the bus up to ten (10) days.

4th Violation - Disciplinary Referral to the Principal. Discipline is at Principal's discretion.

Major Violation: Will be reported to the Principal immediately with a Disciplinary Referral. Discipline will be at Principal's discretion.

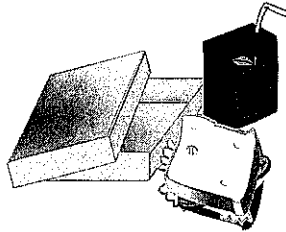
ENTRANCE TO SCHOOL - VISITORS

Students and parents should enter the building through the main entrance area. All visitors are to report to the office. If you are dropping your child off after the school day has begun (9:01 am), please accompany him/her to the office. You will be asked to sign your child in and provide a reason for the lateness. The child will be given a pass to class. Expected visitors to the classrooms must sign in at the front entrance using a valid driver's license in order to obtain a visitor's pass. Parents picking a child up early must submit a note stating the reason, and we will call the child to the office for dismissal. Please allow enough time for us to get your child to the office before your appointment.

PARENT MEETINGS WITH TEACHERS AND/OR ADMINISTRATORS

The Evesham Township School District recognizes and encourages the parents'/guardians' need to communicate to the district personnel. This can be accomplished by a telephone or an in-person conference. There are times when disagreements arise before, during or after these conferences. It is imperative that an aura of civility permeates these conferences. All school district employees are instructed to refrain from raising their voices or using inappropriate language at these conferences. The same courtesy is requested from parents/guardians. All district employees have the authority to suspend or adjourn meetings or phone calls that have ceased to be productive due to unacceptable behaviors.

SCHOOL LUNCH PROGRAM



Students in grades 1-5 and full day kindergarten remain at school and eat lunch in the cafeteria. The cafeteria uses a computerized system, whereby the students have been assigned a lunch identification number which they use to purchase food in the cafeteria (a PIN number). Parents may prepay by depositing money in their child's account. Parents are encouraged to prepay using checks, rather than cash. Checks should be made payable to "Rice Lunch Program". Lunch prices are as follows:

Lunch.....\$3.00 Student Breakfast.....\$1.70 Milk or juice.....\$0.75

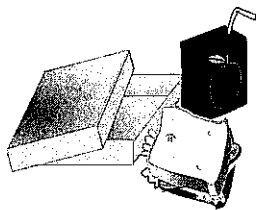
Free and reduced lunch forms are available in the nurse's office for families whose incomes qualify for this program.

LUNCH & RECESS SCHEDULE

Grade 3 and 4	11:05 - 11:49 PM
Grades K and 2	12:05 - 12:49 AM
Grades 1 and 5	12:51 - 1:35 PM

Lunch and recess are each scheduled for twenty-two minutes. Kindergarten, third and fifth grade have recess before lunch.

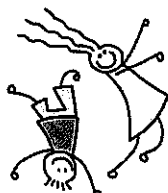
LUNCH RULES



Children will eat lunch outside or in their classrooms during the 2020-2021 school year.

1. Stay safe by walking.
2. Follow directions and stay in your seat.
3. Use quiet voices.
4. Raise your hand if you need something.
5. Use your best manners (please & thank you).
6. Clean up your area after eating.
7. Keep hands & feet to yourself in line.
8. Respect others who are working by staying quiet in the hallways.

RECESS



Each cohort will have assigned activity areas for recess during the 2020-2021 school year.

1. Be kind to each other.
2. Use C.A.R.E.S. when playing games with friends.
3. Use equipment properly and safely.
4. Students must be in 3rd, 4th, or 5th grade to use monkey bars.
5. Always follow directions the first time they are given.
6. Speak respectfully to each other and school staff.
7. Be safe and enjoy time playing with friends.

Consequences of Breaking Rules at Lunch/Recess:

Lunch teachers may remind/redirect students if they observe unkind or unsafe behavior. Time out, lunch detention or referral to the principal may be assigned. Students who engage in fighting will be referred to the office and may be suspended from school.

REPORT PERIODS/CONFERENCES



There are three marking periods during the course of our school year. Parent-teacher conferences will be held on November 4th, 5th and 6th to review student progress. This is an opportunity for teachers and parents to communicate about each student's academic strengths and weaknesses as well as social growth and development. This is also an opportunity for parents to share information which may help the teachers better understand and work with their children. Conferences will be held again on March 6th and 7th, on an as needed basis.

Marking Periods

Report Cards Issued

September 8 – December 9

December 17

December 10 - March 17

March 29

March 18 - June 18

June 18

HOMEWORK

We believe that homework is an integral part of the educational process at Rice School. It provides children an opportunity to practice or review skills taught in school. In addition, it helps students develop responsibility, independent thought and initiative. Parents should provide an appropriate place to study and check to see that assignments are completed. It is a good idea to plan a "study / homework time" each evening to help the child develop a routine. The Rice PTA provides communication folders (preschool, kindergarten and grade 1) and homework assignment books (grades 2-5) so parents can monitor their children's work and communicate with the teacher.

ATTENDANCE

Good attendance is essential to student learning. Students are expected to attend school daily. New Jersey State Law recognizes the observance of a religious holiday and Take Your Child to Work Day as excused absences. In addition, as per district policy, the following, when reported to the school office, may also be recorded as excused: student illness, student required attendance in court, student suspension from school, family illness or death, necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day, a NJDOE rule, and an absence consistent with an IEP and/or individualized health care plan, where appropriate. In addition, a written request can be made to the building principal that states the reason for the absence and requests permission for the absence to be excused. Any other absence constitutes an unexcused absence that counts toward truancy.

1) When a student is absent, a parent must call the school before the start of the school day to notify them of the absence. This procedure alerts the school and parents if a student is missing. Students who are missing will result in the parents being called, an emergency number being called, the district attendance officer being called and/or notification of the police. Absences that are not properly reported will constitute an unexcused absence that counts toward truancy.

2) When a student returns to school after an absence, he/she must bring to his/her teacher a statement written by his/her parent or guardian giving the date(s) of the absence and the reason for his/her absence. A physician's statement shall be required when the absence exceeds five (5) consecutive days or for a communicable disease. The physician's statement shall indicate the student's illness and include medical clearance to return to school.

3) Absences due to family vacations should be kept to a minimum. Missing days during the school year is very disruptive to the educational process. Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make up assignments as necessary.

4) As per mandated law, the school district will respond to unexcused absences that count towards truancy in the following manner:

a) For up to four (4) cumulative unexcused absences, the district shall attempt to notify the parent/guardian and investigate the cause of each absence. An action plan will be developed if there is a pattern of unexcused absences that count towards truancy.

b) For cumulative unexcused absences between five (5) and nine (9), the district shall attempt to notify the parent/guardian and investigate the cause of each absence. The action plan will be reviewed and modified as needed.

c) For cumulative unexcused absences of ten (10) or more, a referral may be made to the court program as required by the NJ Administrative Office of the Courts.

5) Excessive absences from school will lead to the following steps:

a) A letter will be sent to the parent/guardian after ten (10) cumulative days. An action plan will be developed as needed to address patterns of excessive absences.

b) An additional letter will be sent home to the parent/guardian after fifteen (15) cumulative days and a meeting arranged with school personnel.

c) The district attendance officer/SRO may make a visit to the home of the student after twenty (20) cumulative days and/or legal proceedings with the Evesham Township Municipal Court may be initiated for truancy.

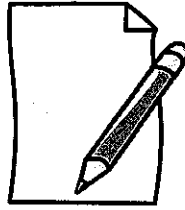
6) Chronic absenteeism is defined by the State of New Jersey as a student missing 10 percent or more of the eligible school days, and includes both excused and unexcused absences. This translates to 18 missed days per year or just two days per month. Chronic absentee data is reported by the state annually in each school's performance report.

Lateness – Arriving at school late is also very disruptive to the educational process. Continued lateness to school affects the educational progress of the student who is late, as well as his/her classmates. Parents should accompany the late child to the office to sign the child in and provide a written reason for the lateness. This will be recorded as tardy. Individual cases will be handled by the building administrator.

Excessive tardiness from school will lead to the following:

- At the middle school level, demerits may be awarded for excessive tardies. Five or more tardies will result in a detention (lunch or after school); ten or more tardies will result in a Saturday detention.
- At the elementary level, a letter will be sent home with students who accumulate five tardies. Students in grades four and five who accumulate ten tardies will be assigned an after-school detention. In the primary grades (K-3), students that accumulate ten tardies will be assigned a lunch detention.

EARLY PERSONAL DISMISSAL



If there is a need for early dismissal from school, the child must bring a note specifying the reason for the request and the date and time to be dismissed. The parent/guardian or other authorized person (designated by name on note) must call for the child at the school office. The person who calls for the child must present identification before signing the student out. No child will be permitted to leave the building alone during school hours. Just as excessive tardiness, excessive early dismissal will result in declining academic progress.

If you plan to pick up your child near dismissal time, please make prior arrangements, whenever possible, with the teacher or the office. In order to avoid confusion and disruption of classrooms at the end of the school day, it is important that you provide advance notice. When picking up children, you may be asked to provide photo identification.

APPROPRIATE DRESS



Our school insists that children are appropriately dressed for school to ensure a proper learning environment. We ask that parents cooperate in dressing the boys and girls in “good taste”. Please refer to the Evesham Township Schools Code of Conduct for specific regulations.

The wearing of sneakers is encouraged since children have supervised play outside after lunch each day. Shoes without secure straps (slip-on sandals) are a safety hazard and should not be worn. Children in full day kindergarten and grades one through five will also have physical education classes once per week and half day kindergarten classes participate in physical education for a ten-week period. Sneakers must be worn and jewelry, watches and other expensive items should not be worn to school on that day – they must be removed in order to participate and may be forgotten or lost.

Labeling your child’s clothing and lunch box is highly recommended. Your child should check the lost and found in the cafeteria for misplaced items.

PERSONAL ITEMS IN SCHOOL



Students should come to school ready to learn, and as such, may not bring personal property, inappropriate magazines, toys, electronic devices such as I pods, etc. from home which will be distractions or safety concerns. These items, as well as cell phones, may be held by school personnel for later retrieval by parents.

Cell phones are not permitted for use during school hours, including ECC hours of operation. Cell phones must be turned off while the student is at school. Furthermore, cell phones may not be used on the school bus.

The Board of Education permits the use of a tracking unit that can track the location of a child while in school, at a school-sponsored event, or on a school bus. However, to protect the privacy rights of all students and to maintain the district's legal obligation to maintain confidential student information in accordance with Federal and State law and regulations, the use of a tracking device or an application on an electronic device that enables any type of one-way or two-way audio and/or video communications or taping is not permitted.

SEXUAL HARASSMENT POLICY #5751

The Board of Education recognizes a pupil's right to freedom from discrimination includes the opportunity to work and learn in an environment untainted by sexual harassment. Sexually offensive speech and conduct are wholly inappropriate to the harmonious relationship necessary to the operation of the school district and intolerable in a work place to which the children of this district are exposed.

The sexual harassment of any pupil of this district is strictly forbidden. Any pupil or employee or agent of this Board who is found to have sexually harassed a pupil of this district will be subject to discipline. Any pupil who has been exposed to sexual harassment by any employee or agent of this Board is encouraged to report the harassment to his or her teacher or building principal. Reporting sexual harassment will not reflect upon the individual's status nor will it affect future grades or work assignment. The right of confidentiality, both of the complainant and of the accused, will be respected.

AFFIRMATIVE ACTION

The Evesham Township School District does not discriminate on the basis of race, color, creed, religion, sex, affectional or sexual orientation, ancestry, national origin, or social or economic status. The Affirmative Action Officers for the 2020 - 2021 school year are Richard Dantine (Director of Personnel), John Recchinti (School Business Administrator) and Danielle Magulick (Director of Curriculum and Instruction). Anyone having an inquiry or concern should contact these officers at:

**Evesham Township Public Schools
25 South Maple Avenue
Marlton, New Jersey 08053
(856) 983-1800**

NOTICE OF NON-DISCRIMINATION/GRIEVANCE PROCEDURE

It is the policy of the Evesham Township Board of Education that no qualified handicapped or disabled person shall, on the basis of handicap disability, be excluded from participation in, be denied benefits of, or be subjected to discrimination in employment or under any program or activity sponsored by this Board. The Board shall comply with 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The Board has a grievance procedure in place. The compliance officer for the 2020 - 2021 school year is Richard Dantine, who can be reached at 856-983-1800. Refer to the district website for the policy in its entirety.

SUBSTANCE ABUSE POLICY #5530

The Evesham Township Board of Education has adopted a district wide substance abuse policy. If you would like to review this policy or have a copy, please contact your child's main office or the Administration Building. Policies are also available on the district's web site (Board of Education tab).

HARASSMENT, INTIMIDATION AND BULLYING

(Refer to Code of Conduct and District Website for detailed information)
Policy 5512.01

The Evesham Township School District prohibits acts of harassment, intimidation or bullying. A safe and civil environment in school is necessary for pupils to learn and achieve high academic standards. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a pupil's ability to learn and a school's ability to educate its pupils in a safe environment.

"Harassment, intimidation or bullying" means any gesture, written, verbal, or physical act that takes place on school property, at any school-sponsored function or on a school bus. The National Resource Center for Safe Schools defines bullying in the following way: Direct bullying includes physical violence, taunting and teasing, threats of violence and extortion or theft. Indirect bullying includes name-calling, spreading rumors and exclusion from a peer group.

One of the major problems with harassment, intimidation and bullying in schools is that it is not always witnessed by the supervising adults and it is not reported by either the victim or other students witnessing the behavior.

The Evesham Township School District will combat harassment, intimidation and bullying during the school year in the following ways:

Unified Policy – The district will have a no tolerance policy for verified cases of harassment, intimidation and bullying. Violations will be handled on an individual basis in a consistent and quick manner. Repeat offenders will receive more harsh penalties. The consequences may include (In no particular order and depending on the degree and frequency of behavior):

- Student conference with teacher, Guidance Counselor, Principal
- Student writing an essay on bullying
- Parent notification
- Peer Mediation
- Lunch detention
- Bus suspension
- Counseling
- Internal or External Suspension

Staff Training – All appropriate staff members will be trained in the detection and appropriate interventions regarding harassment, intimidation and bullying.

Student Training – The staff will meet with all students and teach the process of handling bullies. Ongoing sessions will take place to help the students recognize their role in terms of self-policing and self-definition.

Develop Programs – The district will develop programs that address harassment, intimidation and bullying behaviors.

PUPIL CONDUCT / RESPONSIVE CLASSROOM APPROACH

The Responsive Classroom approach is a way of teaching that emphasizes social, emotional, and academic growth in a strong and safe school community. One of the guiding principles of this approach identifies a set of social skills: cooperation, assertion, responsibility, empathy, and self-control that all children need in order to be successful academically and socially. These skills form the simple acronym of CARES, which is implemented in all elementary schools across the district. Purposeful instruction is provided to students early in the school year using interactive modeling, guided practice, and reinforcement of these social skills throughout the school day in order to build a foundation for a productive and cooperative year of learning.

At the elementary level, schools also utilize the Responsive Classroom Approach to Discipline. The following four goals are associated with this approach:

1. Establish a calm, orderly, safe environment for learning.
2. Help children develop self-control and self-discipline.
3. Teach children to be responsible, contributing members of a democratic community.
4. Promote respectful, kind, and healthy teacher-student and student-student interactions.

This approach offers clear expectations for behavior and actively teaches children how to live up to established expectations through the use of the following four proactive strategies: Morning Meeting, Teacher Language, Interactive Modeling, and Rule Creation. When students misbehave, teachers use visual and verbal cues, reminding and redirecting language, increased teacher proximity, and logical consequences to stop the misbehavior and restore positive behavior as quickly as possible so that children can continue to learn and the teacher can continue to teach.

Logical consequences can be utilized both in the classroom and at the school level. There are three types of logical consequences: reparation, loss of privilege, and time-out. With any consequence, it must connect to the following three R's: respectful, related and realistic. All consequences are handled in a respectful manner, where relevant and realistic consequences directly relate to the misbehavior. Alternative strategies may also be utilized as appropriate. These include, but are not limited to the following: buddy teacher, social conferencing, class meetings, written reflections, parent phone contact or conference, referral to School Counselor, lunch/recess detention, after-school detention, in-school suspension, and out-of-school suspension.

*Students/parents will receive an **Evesham Township Schools Student Code of Conduct** on the Genesis Portal. This Code specifies expectations for behavior and disciplinary procedures not outlined in this handbook. Parents are requested to carefully review this Code with their children and acknowledge electronically where designated that you have read this document. If you prefer a paper copy, one can be requested through the school office. Your cooperation is essential in helping us make our schools safe, orderly and productive.*

GUIDANCE

Each school provides the services of a guidance counselor to assist children in their school experiences. The elementary counselor works with children, parents and staff members throughout the school year. Mrs. Stacey Donnelly is our counselor at Rice School. She provides support to groups or individuals in an effort to help each child reach his/her potential academically, socially and emotionally.

INTERVENTION AND REFERRAL SERVICES COMMITTEE

The I & RS Committee is a school-based, problem-solving group selected to assist staff members with intervention strategies for meeting the needs of students experiencing difficulties. The committee seeks creative ways to maximize the use of available school and district resources. Because students learn in different ways, the I & RS offers teachers the opportunity to explore new methods and strategies to benefit students.

EVESHAM CHILD CARE (ECC) PROGRAM

Evesham Child Care is the before and after school program sponsored by the Evesham Township Board of Education. The program operates at all district elementary schools from 7:00 AM until school begins and from dismissal until 6:00 PM. Enrollment is open to kindergarten through 5th grade students in the district. Space in the program is limited. Childcare is available on half day sessions and many school holidays. ECC is not available when schools are closed due to an emergency closing. Please phone 988-0686 for further information.

SCHOOL VOLUNTEER PROGRAM

The Evesham Township Board of Education recognizes that the services of community volunteers can enrich the educational program, assist teaching staff members in the performance of their duties, and enhance the relationship between the school district and the community. If you are interested in volunteering to help, you may obtain an application from the main office.

Volunteers who come into the schools to serve on a regular, recurring basis must be approved by the Board of Education and will be subject to a criminal background check. Parents are not to serve in a class to which their own child is assigned, with the exception of room parents who may provide assistance during special class events.



School Health Services

Absence Call-In

***All students must be accounted for, every day, for safety reasons.**

Parents must call in to their child's school each day that the child is absent or will be late.

Police may be called if a child is absent without notification.

Emergency Cards

Please complete **both sides** of the card, sign it, and return it promptly to your child's school.

If your home, cell, work, and/or emergency numbers change during the school year, please call the nurse so your child's card can be updated. We must be able to contact you in case of illness or injury to your child.

Crutches and Casts and Slings and Things....

If your child has an injury which requires the use of crutches, slings, boots, etc., or is casted, please send a doctor's note or the Emergency Room instruction sheet to the school nurse. We will then help arrange any accommodations which might be needed, such as a "book buddy" or a physical education excuse.

Medication Policy

All medication to be taken during school hours must be left in the Nurse's Office and administered by the nurse.

Exception: a parent may come to school to administer medication to his/her own child at any time.

All medications, including over-the-counter items such as Tylenol and cough syrup, must have a note from both the doctor and the parent.

No medication will be given without these notes.

The medication must be in its original container or pharmacy-labeled container. **Do not bring pills to school in envelopes or plastic bags. The Nurse will not accept them.** A parent or other responsible adult over 18 must bring medication to school in appropriate containers.

Many physicians are able to provide the required note via fax directly to your child's school. Parents must call the doctor's office to make this arrangement. School fax numbers are on the next page.

All medication must be picked up from the Nurse's Office by the last day of school. Any remaining medications will be discarded—they may not be held over the summer.

Many school communications will be sent via School Messenger. Please make sure that your email address is correct on the Genesis Parent Portal.

Physical Exams

All exams must be done by your family physician. It is important to your child's health that he/she be examined at least once during childhood (gr K-3), pre-adolescence (gr 4-6), and adolescence.

Sports Physicals

Any middle school student wanting to try out for sports teams must submit an exam done within the previous 365 days before the tryout. The required forms are available from the nurse or the middle school websites under "Activities". Notice about upcoming tryouts each sport season are given via the daily announcements. In addition, the nurses send a letter via School Messenger to every middle school student approximately one month before each sport season (in June for fall sports) to inform them of procedures and the deadline for the physical exam forms. Fifth grade students receive notice every June to introduce them to middle school sports.

Please call the middle school nurses if you have any questions.

www.evesham.k12.nj.us click on De-Masi Middle or Marlton Middle

New Students

Every student new to the district must be vaccinated according to New Jersey regulations. The nurse will examine all health records and notify parents if any immunizations or examinations are required.

Annual Screenings

All students will have an annual **growth survey** (height and weight) and **blood pressure** measurement.

Vision and/or hearing tests are done per state requirements.

Scoliosis screening, also required by law, is conducted for students in 5th and 7th grades. The purpose of the screening is to recognize scoliosis (curvature of the spine) in the early stage. If you do not want your child screened for scoliosis, you must state this in writing to the school nurse before October 1st. If your child has already been diagnosed with scoliosis, please inform the nurse.

Any deviations from normal in these annual screenings will be reported to parents for follow-up by your doctor.

Please be sure to return the referral forms to the school nurse after the doctor has completed them



Head Lice

Head lice can be present wherever children are together. Please examine your child's head on a regular basis (a couple of times per month) to check for these pests. They do not cause illness.

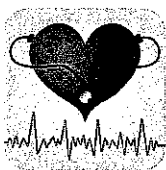
If you find live lice, please contact your physician for treatment advice, and inform the school nurse.

Evidence-based information about dealing with lice and a handy treatment schedule can be found on the Evesham Township School District website.

New Jersey Family Care

The state of New Jersey has a health insurance program for children. This is a comprehensive insurance for working parents who do not receive coverage from their jobs or who cannot afford to purchase insurance. A family does not have to be "poor" to qualify for this insurance, although there are income limits. Please contact your school nurse for information and/or application forms if you are interested in this program.

You can apply online at www.njfamilycare.org, or call 1-800-701-0710 (multilingual operators will help).



AED—Automated External Defibrillator

All Evesham schools are equipped with two AEDs, with more for middle school sports teams. All school nurses and select other staff, including physical education teachers and sports coaches, are trained in their use. Each school has an emergency response team.

Questions? Please feel free to call or email your school nurse with any questions or concerns.

SCHOOL	NURSE	PHONE	FAX	EMAIL
Beeler	Mrs. Cerdan, RN	988-0619 x1504	988-0495	cerdanc@evesham.k12.nj.us
Jaggard	Mrs. Mathew, RN	988-0679 x4504	988-7788	mathewr@evesham.k12.nj.us
Marlton Elementary	Mrs. Perocho, RN	988-9811 x8604	988-9812	perocho@evesham.k12.nj.us
Rice	Mrs. Patouhas, RN	988-0685 x6504	988-7799	patouhast@evesham.k12.nj.us
VanZant	Mrs. Riley, RN	988-0687 x7504	988-8989	rileyc@evesham.k12.nj.us
Marlton Middle	Ms. Dziura, RN	988-0684 x8504	988-9327	dziuraa@evesham.k12.nj.us
DeMasi Middle/Elementary	Mrs. Balmer, RN	988-0777 x2703	596-1571	balmera@evesham.k12.nj.us

RICHARD L. RICE P.T.A.

EXECUTIVE BOARD MEMBERS 2020-2021

PRESIDENT	CHRISTIE PRAUL
1 ST VICE PRESIDENT	HEATHER HANSULT
2 ND VICE PRESIDENT	HEATHER ALLEN
RECORDING SECRETARY	NORA SOOY
CORRESPONDING SECRETARY	JOANNE WALTRICH
TREASURER	LAUREN SILVERMAN

The PTA is an important part of the Rice School. A membership campaign is conducted in the fall and we encourage your participation in any way that you can give of your time or talents. Throughout the year, the PTA provides refreshments, sponsors programs and family fun nights, supplies students with homework organizers, and shows appreciation to students in many ways. Monthly meetings will be held at 7 PM via Zoom this year. Mark your calendar for the dates below:

- September 16, 2020
- October 21, 2020
- November 18, 2020
- January 6, 2021
- February 17, 2021
- March 24, 2021 (Nominating Committee)
- April 21, 2021
- May 19, 2021 (Election & Volunteer Appreciation)

For more information, visit www.ricepta.weebly.com.

EVESHAM TOWNSHIP SCHOOLS
Richard L. Rice School

50 Crown Royal Parkway
Marlton, New Jersey 08053
Phone (856) 988-0685
Fax (856) 988-7799

Mrs. Tami Aronow
Principal

Mrs. Stacey Donnelly
School Counselor

Annual Integrated Pest Management and Hazardous Substance Use in Schools Notice
For School Year 2020-2021

Dear Parent, Guardian, or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. Additionally, we are providing Notice of Hazardous Substance use in Schools. The Evesham Township Public School District has adopted an Integrated Pest Management (IPM) Policy and the Richard L. Rice School has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the schools IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

District

The District IPM Coordinator is: Mr. Joe Idell
Business Phone Number: 856-797-6840, Ext. 5505
Business Address: Operation Building, 129 East Main Street, Marlton, NJ 08053

Facility

The IPM Coordinator for the Richard L. Rice School is Mr. Damian Brown, Head Custodian
Business Phone Number: 856-988-0685, Ext. 6176
Business Address: 50 Crown Royal Pkwy, Marlton, NJ 08053

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan Richard L. Rice Elementary School may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are

potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

The following items must be included with this annual notice:

- o A copy of the school or school district's IPM policy #7422.

SCHOOL INTEGRATED PEST MANAGEMENT POLICY #7422

The New Jersey School Integrated Pest Management Act of 2002 requires school districts to implement a school integrated pest management policy that includes an Integrated Pest Management Plan. In accordance with the requirements of the Act, the Board shall ensure implementation of Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. These procedures shall be applicable to all school property in the Evesham Township Public School District.

IPM Coordinator (IPMC)

The District Safety Environmental Project Security Manager shall be designated as the district's Integrated Pest Management Coordinator (IPMC) and is responsible for the implementation of the school integrated pest management policy.

Integrated Pest Management Procedures in Schools

Implementation of Integrated Pest Management (IPM) procedures will determine when to control pests and whether to use mechanical, physical, cultural, biological, or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property, and the environment.

The Integrated Pest Management Coordinator (IPMC) shall consider the full range of management options, including no action at all. Non-pesticide pest management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

Development of IPM plans

The Superintendent, in collaboration with the school Building Principal(s) and the IPMC, shall be responsible for the development of the IPM Plan for the school district. The school district's Integrated Pest Management (IPM) Plan is a blueprint of how the school district will manage pests through IPM methods. The school district's IPM Plan will state the school district's goals regarding the management of pests and the use of pesticides for all school district property. The Plan will reflect the school district's site-specific needs and a description of how each component of the school district's Integrated Pest Management Policy and Regulation will be implemented for all school property.

Education/Training

The school community will be educated about potential pest problems and IPM methods used to achieve the pest management objectives.

The IPMC, other school staff, and pesticide applicators involved with implementation of the district's IPM policy will be trained in appropriate components of IPM as it pertains to the school environment.

Students and parents/legal guardians will be provided information on this policy and instructed on how they can contribute to the success of the IPM program.

Recordkeeping

Records of pesticide use shall be maintained on site to meet the requirements of the State regulatory agency and the Board.

Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.

Notification/Posting

The Building Principal of each school, working with the IPMC, is responsible for timely notification to students, parents or legal guardians and the school staff of pesticide treatments pursuant to the School Integrated Pest Management Act.

Re-entry

Re-entry to a pesticide treated area shall conform to the requirements of the School Integrated Pest Management Act.

Pesticide Applicators

The IPMC shall ensure that applicators follow State regulations, including licensing requirements and label precautions, and must comply with all components of the School Integrated Pest Management Policy.

Evaluation

The Superintendent will report annually to the Board on the effectiveness of the IPM Plan and make recommendations for improvement as needed.

The school district's Integrated Pest Management Plan, Policy and Regulation shall be implemented not later than June 12, 2004. The Board directs the Superintendent to develop Regulations/Procedures for the implementation of School Integrated Pest Management Plan.

N.J.S.A. 13:1F-19 through 13:1F-33

Adopted: 9 March 2004

The pest applications for the Rice School year during the 2019-2020 school year were as follows:

- 7/29/19 – Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 8/6/19 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 9/4/19 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 10/8/19 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 11/6/19 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 12/9/19 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 1/8/20 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.

- 2/5/20 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 3/2/20 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 5/1/20 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.
- 6/3/20 - Removed and replaced glue traps EPA #48377 in the Kitchen, Kitchen Storage, Boiler Room, Faculty Lounge, Library, Main Office, Nurse's Office & Main Lobby.

In addition, outside fertilizer and weed control applications during the 2019 - 2020 school year were as follows:

- 7/18 - 7/20/19 - Ortho Ground Clear EPA #239-265713 (Vegetation Control)

Hazardous Substance Use in Schools

(Chemicals, liquids, asbestos)

At times, the Richard L. Rice Elementary School has activities involving the use of hazardous substances. During these occasions, a notice will be posted on the office bulletin board two days prior to any construction or related activities that involve the use of hazardous substances. Hazardous substances may also be stored at the office at various times throughout the year.

On all occasions material safety data sheets (MSDS) will be available in the main office for any substances being used in the building. Please be assured that these hazardous substances will not come in contact with the employees in the district. It has always been in the past and will continue to be in the future the school district's intent not to expose our employees to any undue hazards. The district makes every effort to substitute products that are hazardous with less or non-hazardous materials. Asbestos Management Plan Books are available for review in the head custodian's office or the office of the facility manager in the Operations Building.

Sincerely,

Tami Aronow
Principal

C: John Scavelli, Jr., Superintendent of Schools
Tom Donahue, Facilities Manager
Brian Peterson, Maintenance/Grounds Foreman

Rice Elementary School Song!



Welcome to Richard L. Rice School, home of the green and gray!

We do our best, We're on a quest for learning every day.

Working together, making friends, growing the whole year through,

Rice, Rice, Rice, is oh so nice, we know you'll like it, too! Owls!

Did you know?

In 1989, when Rice Elementary opened, the school colors were green and gray. Sometime later, yellow was added as an accent color. You'll notice that our school song lyrics say "home of the green and gray" to pay tribute to our school's history.

The school song was written in 2015 to give our school even more school spirit! The song is based on a traditional tune, and the lyrics were written by Mrs. Corry.